



Care to Learn Learn to Care

eSMART POLICY

PURPOSE:

Garfield Primary School recognizes the importance of using a variety of technological devices* in preparing children for the world around them and believes they are a vital part of the curriculum. We want children to be confident and safe when using this technology. We believe that explicitly teaching students about safe and responsible online behaviours is essential, and is best taught in partnership with parents/guardians.

* *Technological devices include all PCs, laptops, I pads, IPHones, DSs, cameras etc.*

IMPLEMENTATION:

All students will undertake a Cyber safe program and will be required with their parents to sign an **eSmart Code of Conduct** before they will be allowed on-line. The school community will be provided with Cyber safety information on a regular basis.

Incidents of Cyberbullying will not be tolerated at Garfield Primary School and victims and their carers will be encouraged to report incidents to law enforcement bodies.

Cyberbullying : is when a **child** is tormented, threatened, harassed, humiliated, embarrassed or targeted by another child using the Internet, mobile phone , instant messaging, e-mail, chat rooms or social networking sites or other type of digital technology. Cyberbullying is usually not a one-time communication, unless it involves a death threat or a credible threat of serious bodily harm.

Safe and respectful behaviour is explicitly taught at our school through our “Aim for the Stars” positive behaviour management culture and parents/carers are requested to reinforce this behaviour at home. Parents can view the Cyber safe programs at www.cybersmart.gov.au.

Students are advised to report an incident if

- they feel that the welfare of other students at the school is being threatened
- they have experienced an incident of Cyberbullying
- they come across sites which are not suitable for use at school
- someone writes something they don't like, or makes them and their friends feel uncomfortable or asks them to provide information that they know is private
- they accidentally do something which is against the rules and responsibilities they have agreed to.

All incidents of Cyber bullying must be referred to the child's teacher / SWPBS Team.

Incidents will be investigated and recorded on Sentral. The Garfield Primary School *wide Positive Behaviour Support team* will determine action taken for breaches of this agreement. Any student who does not follow the rules of the **eSmart Code of Conduct** will lose their computer privileges for a length of time as decided appropriate by the Principal/Child's Teacher/IT Coordinator. They will also be required to complete additional Cyber safety lessons before their privileges are returned.

Parents will be notified and expected to meet with school staff if students are involved in any incidents of bullying/cyber bullying. Notification will also be given when computer privileges are suspended or withdrawn.

Photos, Videos, Blogs, Web Conferencing

Teachers and Students at Garfield Primary School will sometimes record their participation in school activities and show evidence of their learning with photos and short videos. They may also communicate with other students or teachers in other schools via web cameras. Some of these images will be published within the internal school network as well as in their own and other's digital portfolios. The school may also have the opportunity to publish some photos of school events in online spaces such as the school website. Parents will be expected to complete a permission form to allow student photos to be e-published.

Viewing Digital Media

To improve student Digital Literacy the curriculum at Garfield Primary includes the use of videos, DVD's, film on on-line clips to support some lessons. Students will have the opportunity throughout the year to watch media considered as acceptable by the school and with a G or PG rating. We require parents to give permission for their students to view PG material.

If parents have any questions about these agreements please arrange to see the Principal or your child's teacher.

Ratified by School Council

Date: 14-11-16

Principal: John Barkley

School Council President: Stuart Horsburgh

Review Date: 14-11-17